

TO EMPLOYEES

YOUR EMPLOYER IS SUBJECT TO the Maryland Unemployment Insurance Law and pays taxes under this law. No deduction is made from your wages for this purpose.

IF YOU ARE LAID OFF or otherwise become unemployed, immediately call the nearest Claim Center of the Department of Labor, Licensing and Regulation to file your claim.

IF YOU ARE ELIGIBLE, you may be entitled to unemployment insurance benefits for as many as 26 weeks.

IF YOU ARE WORKING LESS THAN FULL TIME, you may be eligible for partial benefits. If your regular hours of work have been reduced, promptly call the nearest Claim Center of the Department of Labor, Licensing & Regulation to file your claim and to determine your benefit rights.

YOU ARE ENTITLED TO BENEFITS IF:

1. You are unemployed through no fault of your own.
2. You have sufficient earnings in your Base Period.
3. You have registered for work and have filed a claim for benefits with a Department of Labor, Licensing and Regulation Claim Center listed below.
4. You are able to work, available for work, and actively seeking work.

NOTE: To insure prompt handing of your claim, it is necessary to have your Social Security number available. If you claim dependents under sixteen (16) years of age, you must know the Social Security number of each dependent when you file. If you do not know the Social Security numbers, you will be provided with instructions on how to provide a copy of the dependent's birth certificate or other forms of proof of dependency.

IF YOU ARE TOTALLY OR PARTIALLY UNEMPLOYED CALL:

Hours of Operation: 8:00 a.m. to 3:00 p.m. Eastern Time - Monday through Friday

Location	Phone Number To File A Claim	Area Served	Location	Phone Number To File A Claim	Area Served
Baltimore Metro South Claim Center	410-368-5300 1-877-293-4125 (toll free)	Baltimore City Anne Arundel County Howard County	Salisbury Claim Center	410-334-6800 1-877-293-4125 (toll free)	Caroline County Dorchester County Kent County Queen Anne's County Somerset County Talbot County Wicomico County Worcester County
College Park Claim Center	301-313-8000 1-877-293-4125 (toll free)	Calvert County Charles County Montgomery County Prince George's County St. Mary's County	Towson Claim Center	410-853-1600 1-877-293-4125 (toll free)	Baltimore County Carroll County Cecil County Harford County
Cumberland Claim Center	301-723-2000 1-877-293-4125 (toll free)	Allegany County Frederick County Garrett County Washington County			

CLAIMS BY PHONE FOR SPANISH-SPEAKING POPULATION
301-313-8000

<p>(410) 949-0022 FROM BALTIMORE AREA AND OUT-OF-STATE</p> <p>(410) 767-2727 TDD FROM BALTIMORE AREA AND OUT-OF-STATE</p>	<p>1-800-827-4839 TOLL FREE OUTSIDE BALTIMORE</p> <p>1-800-827-4400 TDD TOLL FREE OUTSIDE BALTIMORE</p>
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IMPORTANT NOTICE

Unemployment Insurance is intended for persons who are unemployed through no fault of their own and who are ready, willing and able to work. Persons who receive benefits through false statements or failure to report ALL earnings will be disqualified and will be subject to criminal prosecution.

The Civil Rights Act of 1964 states that no person shall be discriminated against on the basis of race, color, religion, age, sex, or national origin. If you feel you have been discriminated against in the Unemployment Insurance process because of any of these reasons, you may file a complaint with the Office of Equal Opportunity, 500 North Calvert Street, 3rd floor, Baltimore, Maryland 21202.

MARYLAND DEPARTMENT OF LABOR, LICENSING AND REGULATION
OFFICE OF UNEMPLOYMENT INSURANCE

THIS CARD MUST BE POSTED IN A CONSPICUOUS PLACE